

SUMMARY OF PROCEEDINGS*

**KERN COUNTY ANIMAL SERVICES DEPARTMENT
ANIMAL SERVICES COMMISSION**

Kern County Administrative Building
1115 Truxtun Ave., Bakersfield, CA 93301
3rd Floor, Multipurpose Room

January 18th, 2017 – 6:00p.m.

A. ROLL CALL: The meeting was called to order at 6:00 p.m.
Commissioners Present: Ms. Anderson –Chairperson/Commissioner
Mr. Blackburn – Vice Chairperson/Commissioner
Ms. Geary – Commissioner
Ms. Taggart – Commissioner

Commissioners Excused:
Ms. Perez – Commissioner *(non-voting member)*
Ms. Madigan –Commissioner

Staff Present:
Nick Cullen – Director, Kern County Animal Services
Jerri S. Bradley, Deputy County Counsel
Blake Smith – Business Manager, Kern County Animal Services
Jeff George – Volunteer Coordinator, Kern County Animal Services
Amber Chrissakis –Volunteer OSS, Kern County Animal Services

[When names appear in parenthesis, the motion initiating action on the agenda item was made by the first Commissioner named and seconded by the second Commissioner named.]

B. APPROVAL OF SUMMARY OF PROCEEDINGS:

1. November 16th, 2016 Regular Meeting.

Motion to Receive and File *(Geary/Taggart)* – All in favor

C. CONSENT AGENDA:

1. CORRESPONDENCE FILED WITH THE COMMISSION - Receive and File

NONE

D. PUBLIC PRESENTATIONS:

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may act to direct the staff to place a matter of business on a future agenda. Please state your name and address for the record before making your presentation. **SPEAKERS ARE LIMITED TO TWO MINUTES.**

Heard from Teri Kahn who asked staff to clarify what the dog limit is in Kern County. Director Cullen responds that if someone moves into Kern County jurisdiction and their parcel is over $\frac{1}{4}$ of an acre in size there is no limit however the dogs must be licensed, vaccinated and property cared for. If the person's parcel is under $\frac{1}{4}$ of an acre in size the limit is 3 dogs. If they are moving into City of Bakersfield jurisdiction it is a strict 3 dog limit.

Heard from Judy with California Federation of Dog Clubs. She informs that they have developed a breed ID workshop and they have done 4 so far at the Fruitvale shelter. She invites anyone who would like to attend to please do so. She speaks of how important breed identification is and the reasons it is so important. For anyone who would like to attend, contact Jeff and he will contact people when there is another workshop available.

E. STAFF ANNOUNCEMENTS OR REPORTS:

1. DIRECTOR'S MONTHLY REPORT – Receive and File

Heard from Director Cullen with a end of year Director's report. He gives statistics on all of the programs run by the department. Director Cullen reports that the department has been working on a large scale adoption event that will encompass any and all animal welfare groups and rescue groups, including the municipal shelters. They are hoping to have the event on April 23rd but nothing has been solidified as of yet and they are planning to have it at the Kern County fairgrounds. Director Cullen also reports that the Foster Coordinator, Deanna has won an apprenticeship through Maddie's Fund. She will be sent to Muttville in San Francisco for 3 days to learn how they run and market their foster program. Director Cullen states that they have been working on ways to get the Field Services employees more involved in the positive aspects of the department adoptions. They are going to implement a program called "Pawtrol Program" in which once a month an officer will choose a dog they like, spend time with, and write a biography on the dog. There will be predetermined date and time in which the officer will take the dog in the field and will adopt it out. He also informs that the low income vouchers

will now be offered to the residents in the City of Arvin. Spay/neuter funding has been allocated to Marley's Mutts. Marley's Mutts has until the end of the fiscal year to use the funds towards spay/neuter and their goal is to spay/neuter 400 animals.

Heard from Gary Blackburn who speaks on the statistics of the euthanasia report. He asks Director Cullen to compare the number of animals in foster in 2015 to the number in 2016. Director Cullen responds that mid 2015 is when they really started using the shelter management software to track the foster program so the data for 2015 is not as accurate as 2016.

Commissioner Geary commends the staff on keeping things creative and interesting.

2. VOLUNTEER UPDATE - Receive and File

Heard from Jeff George who spoke briefly on the statistics on Kern County Animal Services volunteers. He spoke about the 2 Eagle Scout projects that have happened in 2016. Jeff also comments that in 2016 the department was given a donation of approximately 30,000 lbs of cat litter.

Commissioner Blackburn commented on the statistics Jeff reported.

SPAY/NEUTER FUNDS UPDATE - Receive and File

Heard from Blake Smith who reports on the statistics of the departments spay/neuter funds and efforts. He also reported on the amount of donations the department has receive in 2016.

Commissioner Blackburn asked Blake what the big Eagle Scout project consisted of and Blake responded. Commissioner Blackburn also asked Blake what he attributes the increase in donations to and Blake responds.

Motion to receive and file Director's monthly report, and spay/neuter funds update. (Geary/Taggart) – All in favor

F. COMMISSIONER ANNOUNCEMENTS OR REPORTS:

On their own initiative, Commissioners may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda (Government Code Section 54954.2(a)).

Heard from Commissioner Blackburn reported that Petco needed more cardboard cat boxes and that Petco would like another 6 kennels to adopt out more cats.

Heard from Commissioner Anderson who spoke about starting a citizen's patrol for Animal Services. She asked that Jeff and Commissioner Blackburn work together to create a citizens patrol.

Motion to create a Ciziten's Patrol Sub-Committee (*Anderson/Geary*) – All in favor

G. OLD BUSINESS:

1. STAFF REFERRALS

NONE

2. EMERGENCY PREPAREDNESS SUB-COMMITTEE

Heard from Commissioner Geary who reports that the L.A.R.I.A.T. group has completed their large animal plan draft. Director Cullen and staff have also completed a draft of a disaster preparedness plan. Next step is all the groups having one large meeting to discuss next steps.

Teri Kahn asks if this is a meeting in which members of the public will be invited to attend. Commissioner Geary responds that this next meeting is going to just be just agencies working on a master plan but that the L.A.R.I.A.T. group will invite others in to discuss plans when they get their plan from draft to final form.

FRIENDS OF THE KERN COUNTY ANIMAL SHELTERS UPDATE

Heard from Ann Quinn from Friends who informs that Judi Daunell has resigned and they are looking for people who may be interested in joining their board. She also speaks about Give Big Kern, a fundraising event in which they will be participating on May 2nd. They are still doing the Snip N' Tip and its going well. And they are still working on getting a trailer for the kitten nursery Animal Services would like to start.

H. NEW BUSINESS:

NONE

I. ADJOURNMENT:

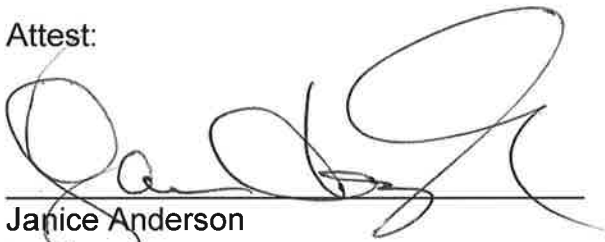
Motion to adjourn (*Taggart/Geary*) – All in favor.

The meeting was adjourned at 6:37 p.m.

The next Animal Services Commission meeting is scheduled for:

February 15th, 2017
6:00 p.m.

Attest:



Janice Anderson
Chairman

*A full recording of the proceedings can be heard at http://www.co.kern.ca.us/acd/AAC_AS.aspx